

CITY OF BURBANK

POLICE DETECTIVE

DEFINITION

Under direction, to investigate criminal offenses, accidents, and complaints of a varied nature; to perform investigative and patrol work; and to do related work as required.

ESSENTIAL FUNCTIONS

Investigates violations of federal, state, and local laws; apprehends and arrests violators; collects and preserves evidence; interrogates witnesses and suspects; makes reports; prepares complaints; photographs scenes of crimes; lifts latent fingerprints; prepares teletype messages; operates recording equipment; drives on City business.

MINIMUM QUALIFICATIONS

Employment Standards:

- Knowledge of – criminal codes, the rules of evidence, laws of arrest, court procedure, and rules and regulations of the Police Department.
- Ability to – to make investigations and to adopt quick, effective, and reasonable courses of action; gather, assemble, analyze, and evaluate facts and evidence and to draw sound conclusions; establish and maintain effective working relationships with members of other jurisdictions, supervisors, fellow employees, and the public.

Education/Training: Three years of full time paid experience as a Police Officer with the Burbank Police Department, a Basic P.O.S.T. Certificate, and twenty semester units of Police Science or degree related academic courses at an accredited college.

License & Certificates: A valid California Class "C" driver's license or equivalent at time of appointment.

SUPPLEMENTAL INFORMATION

None.